

***Organizational plan of the Novaschool Residence***

- The cleaning teams of the centre will clean the residence and material daily as indicated in the general protocols.
- Interpersonal safety distance will always be maintained in areas common areas and the mandatory use of the mask and these areas will be used, only if they are strictly necessary and unless they do not belong to a group of coexistence.
- Study on individual tables and chairs will be encouraged. Each room of the residents.
- If any explanation or work is necessary in the study room, they will do it with a mask, keeping interpersonal distance and in that room only.
- The meals that are made in the residence will always be made keeping the interpersonal distance (if necessary, shifts will be made) and will be assigned always the same chair and table area for the entire course.
- The food will be served by our staff in charge of this task, avoiding self-service.
- Before sitting down to eat, they will wash their hands and use the gel hydroalcoholic.
- All students will have their meals in the dining room or in the spaces enabled to do so and with the maximum health and hygiene measures.
- The dining room doors and windows will remain open to maintain the ventilation.
- In centres where there is self-service, students will go through the bar with the marked safety distance and they will be provided with the tray, cutlery, napkin and glass and food will be served in all cases by staff of kitchen.
- The habit of cleaning hands and the use of hydrogel available in those common areas.
- Limited capacity is established in the bathrooms.
- Information posters have been placed in the necessary areas and spaces.
- The washers and dryers will be put individually. For the students who return to their family home on weekends, the family of the Resident student is responsible for the care of clothing / uniformity, which must be taken over the weekend to be washed and disinfected, except
- Force majeure exceptions that must be informed prior notice.
- The resident student may not have any personal material outside of his / her room, it will not be allowed to leave anything in the common areas of the residence, as well as in the bathrooms.
- In the case of resident students who are part of basketball teams school, they will follow the prevention protocol established for said sport activities.
- Resident students belonging to basketball teams, who users of school transport, will follow the protocol established by the School for that service.
- The providers of the residence will carry out the measures established in the protocol for the receipt of all merchandise, following the rules of hygiene, disinfection, and safety established, the person who receives the goods will also follow, both before and at the end of the delivery of the same rules of personal hygiene.
- At the entrance doors to the residence there will be mats with disinfectant gel for the soles of shoes.

- It will be tried when a family member comes to pick up or bring a student resident, you must notify in advance via email or phone the day and time approximate.
- If you need to go in with him to help him with the suitcases or packages, he will only one person will do, the temperature will be taken, gel will be applied hydroalcoholic and go directly to the resident's room, always wearing a mask and keeping distance from other residents.
- It could be the case of excess capacity and they would have to wait outside the residence (relatives).
- If a maintenance worker from our centres comes to carry out any Maintenance work will follow these same protocols.
- All these measures will be modified, if necessary, depending on the indicated by the people who are part of the monitoring committee of said protocols or new guidelines of the Government of Spain, Board of Andalusia or Educational Inspection.
- Special attention will be paid to compliance with these rules, both for students residents, as well as people who work in the residence.
- No student from the residence hall may attend the educational centre in case of have had a fever (body temperature over 37.5°C) in the last 24 hours. In the case of being greater than 37.5 °, the family will be informed, having this to attend to her child as soon as possible.
- The students at the Residential School will travel to the Residential using their own transport.